



# TOWN OF WEST HARTFORD

Administration and Technology Committee  
Town Hall, 50 South Main Street, Room 312

March 19, 2018

8:00 AM

## MINUTES

### Attendance

Liam Sweeney (Chair), Beth Kerrigan (by phone), Chris Williams (by phone)

### Staff

Matt Hart (Town Manager), Peter Privitera (Director of Finance), Pat Alair (Corporation Counsel)

#### **1. Call to Order**

Councilor Sweeney called the meeting to order at 8:00 AM.

#### **2. Staff Reports/Communications**

Pat Alair provided an update regarding the Connecticut Public Utilities Regulatory Authority (PURA) proceeding on municipal gain, as well as proposed state legislation regarding contingency payments for tax appeals.

Councilor Sweeney asked if proposed legislation to provide tax abatements for arts and cultural institutions would be beneficial to the Town. Matt Hart replied that he thought the proposed bill was overbroad and lacked clarity.

#### **3. Budget Review**

Essie Labrot, Matt Hart, Pat Alair, and Peter Privitera reviewed the proposed FY 2018/19 budgets for Town Council, Town Clerk, Town Manager, Corporation Counsel, and Registrar of Voters.

*Request for information* – staff was asked to provide the following information:

- Provide justification for contributions to outside agencies
- Provide update on agenda management software project
- Provide more detailed explanation for dues and travel expenses in Town Manager's budget
- Provide survey data on compensation for registrars and key staff
- Provide update on legislation to increase fees collected by town clerks
- Provide information on town email accounts for council members

#### **4. Discussion of Proposed Budget/Council Questions**

The committee will continue its review of the proposed budget at its April 2, 2018 meeting.

#### **5. Adjournment**

Councilor Sweeney adjourned the meeting at 9:15 AM.